

TUART FOREST PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION INCORPORATED



Term 1- Special General Meeting- Financial Motion votes

We did not have enough members to vote on any finances at the last meeting- 15th Feb. This meeting is to vote on each of the financial motions required to move forward with immediate budget requirements.

When 23-02-2024 at 14:15

Location: Tuart Forest Primary School, Crystal Bend, 10 Crystal Bend, Dalyellup WA 6230, Australia

Chairperson Shireen Loud

Minute
taker Alison Sander

Minutes

1. Meeting Open: Time

Time: 2.18pm

2. Confirmation of last meeting minutes - carried

Natalie carried

3. Attendees and Apologies

Ali Sander, Lisa O'Neill, Louise Radiman, Jennifer Herrmann, Natalie Brookes, Pam Vercoe, Kat Conforti, Carolyn Williams Brendan Loud, Juanita McDermott

4. **Financial Motion 1: That the P and C allocate a budget of \$80 per term to the Secretary for administration and office expenses**

Decision

Motion CarriedMotion Carried

5. **Financial Motion 2: That the P and C allows \$20 to Qira Napoli to purchase ziploc bags for 2nd hand uniform orders**

Decision

Motion Carried

6. **Financial Motion 3: That the P and C allocate \$7000 of fundraising profits towards the 2024 fundraising goal- a large 5.5m wide fan installed in the purple block. (Total quote for fan is \$18964 and price will be split evenly between OSH, P&C and School)**

verifying that supplier is not yet specified

Decision

Motino Carried

7. **Financial Motion 4: That the P and C allocates up to \$550 for the Easter Raffle, to cover ticket printing, flyers, prize wrapping, baskets, filler)**

Decision

Motion Carried

8. **Motion 1: That the P and C appoints coordinators for the Mother's Day Stall**

Jen to coordinate with ordering, will need an additional coordinator/helpers to coordinate moving stock.

9. **Financial Motion 5: That the P and C allocates \$150 for the float and up to \$2400 for the Mothers Day stall in term 2 to purchase stall stock, freight costs, raffle tickets, hamper supplies and signage.**

Decision

Motion Carried

- 10. Financial Motion 6: That the P and C will allocate up to \$1200 to cover half of the cost of the year 6 leavers shirts. Final total to be confirmed by school administration once purchase is confirmed**

Decision

Motino Carried

- 11. Next Meeting: AGM- Wednesday 27th March, 6pm**

Kat Request to move AGM to Monday 25th March instead.

Add to Term 2 Agenda :

- Lisa wine fundraiser
- Kat: accounting software

- 12. Meeting End: Time**

2.35pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Term 1- Special General Meeting- Financial Motion votes on 23-02-2024

Summary of Matters Arising

Decisions

Item	Decision
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4.	Motion CarriedMotion Carried
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5.	Motion Carried
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6.	Motino Carried
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7.	Motion Carried
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9.	Motion Carried
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10.	Motino Carried
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