

# TUART FOREST PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION INCORPORATED



## TFPS P&C Meeting

Meeting will take place in the school's staffroom

Please arrive earlier so we can start at 6pm sharp.

\$1 membership fee for new members

When 20-08-2018 at 02:00

Location: Tuart Forest Primary School, Crystal Bend, Dalyellup WA 6230, Australia

Chairperson Angie Sparks

Minute  
taker Susanna Throne

Present Michelle Greengrass , Brian Johnson , Aneke Smit , Susanna Throne

Apologies Rebecca Ison

## Minutes

### 1. Apologies

Rebecca Ison

Mick Mackinlay

Jennifer Herrmann

### 2. Welcome

### 3. Attendees

Angie Sparks, Brian Johnson, Aneke Smit, Renee Freeman, Susanna Throne, Nicki Crompton, Michelle Greengrass, Margaret Sanderson-Miller, Shireen Loud, Natalie Whitelaw-Brookes

#### **4. Confirmation of previous meeting minutes (23/7/18)**

Nicki Crompton confirmed

#### **5. Correspondence In & Out**

Accounting Tax Invoice

Wacso Certificate of Membership

Fundraising Brochure for Christmas Cards

#### **6. Treasurer Report**

 [TREASURER\\_REPORT\\_AUGUST\\_2018.pdf](#)

#### **7. Principal Report**

 [Principal\\_Report\\_20th\\_August\\_2018.pdf](#)

#### **8. Fathers Day Event**

Magnetic Photo frames have arrived

Float required for the day - \$100 for the photo booth & \$150 for the Sausage Sizzle

Photos to be taken in the library

Angie Sparks to purchase the props for the photos (max \$30)

#### **Decision**

##### **Tasks**

Purchase Photo Props  
Assignee: Angie Sparks  
Due date: 29-08-2018

Floats required  
Assignee: Aneke Smit  
Due date: 29-08-2018

#### **8.1. Vote on Budget for Sausage Sizzle**

Overall expenditure (including extra juice boxes for Sports Carnival) \$1,100

##### **Decision**

All in favour

## **8.2. Volunteers required on the day**

Helpers volunteered for the event : Aneke Smit, Renee Freeman, Jennifer Herrmann, Susanna Throne, Margaret Sanderson-Miller, Nicki Crompton and Shireen Loud

## **9. Sports Carnival**

Charmaine Palmer and Tanya Kirk will be organising this event

Pre-Order Sausage Sizzle Combo available for students: Sausage in Bun and Juice Box/Water for \$4

Sausage Sizzle running on the day as well for \$2.50 each. P&C members voted 'No' to soft drinks being sold.

### **Decision**

### **9.1. Vote on Budget for Sausage Sizzle**

Expenditure max is \$850

#### **Decision**

All in favour

## **10. Guest Speaker - Update from Exec Meeting**

Dr Justin Coulson

\$4000 + GST

250 people attend @ \$25 =\$1000 profit or @\$30 = \$2000 profit

Possible Wespine Grant for \$1000

Brian has okayed Purple block can be used for this event

Renee has pencilled in a booking with Justin for 26th February 2019

May need to hire extra chairs

Discuss this event further in Term 4

## **11. Playground Update from Exec Meeting**

P&C to commit \$10,000 over the next 3 years (= \$30,000 donation)

Scout-a-thon profits will be going towards the Playground

Jennifer Herrmann will be writing up applications for grants and also to make a visual thermometer for the admin office to show how much P&C are raising for the playground

Brian hopes the Playground will be installed in January 2019 holidays

Vote on \$30,000 donation from P&C for playground

### **Decision**

\$30,000 donation to playground - All in favour

### **Tasks**

- Make visual thermometer  
Assignee: Jennifer Herrmann  
Due date: 15-10-2018

### **11.1. Grants for Playground**

Jennifer not at meeting. Update at next meeting

## **12. Date & Time of next meeting**

Term 4

Week 2

15th October 2018

6pm

## **13. Close of meeting (time)**

7.05pm

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of TFPS P&C Meeting on 20-08-2018

## Summary of Matters Arising

### Decisions

Item Decision

8.

8.1

All in favour

9.

9.1

All in favour

11.

\$30,000 donation to playground - All in favour

### Tasks

Item	Task	Assigned to	Due date
8.	Purchase Photo Props	Angie Sparks	29-08-2018
8.	Floats required	Aneke Smit	29-08-2018
11.	Make visual thermometer	Jennifer Herrmann	15-10-2018

## Summary of Attachments

### Attachments

Item File Name

6. [TREASURER\\_REPORT\\_AUGUST\\_2018.pdf](#)

7. [Principal\\_Report\\_20th\\_August\\_2018.pdf](#)

Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [TFPS P&C Meeting](#)